

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING AGENDA
AUGUST 26, 2025

365 Old York Road, Flemington, New Jersey
(908) 782-7453 Office (908) 782-7466 Fax

(PLEASE NOTE: A supplemental Agenda adding late items to the Open or Closed Session which requires the consideration of the Board of Commissioners may be issued when necessary).

1. MEETING CALLED TO ORDER AT 5:00 P.M.

This meeting has been advertised in accordance with the Open Public Meetings Act setting forth the time, and Raritan Township Municipal Utilities Authority as the place of said meeting. A copy of this Agenda has been posted on the office bulletin board.

2. ATTENDANCE ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. APPLICATIONS:

- a) Application for Sewer Service Class II – B, Flemington Holiday Inn, LLC (Block 36 Lot 52)

5. CONSENT AGENDA:

All matters listed on the Consent Agenda are considered to be routine and will be enacted by motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

RESOLUTIONS:

RESOLUTION #2025 - 47	Approval of Sanitary Sewer Service Class II – Flemington Holiday Inn, LLC (Block 36 Lot 52)
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RESOLUTION #2025 – 48	Amendment of Personnel Policies and Procedures Manual and Employee Handbook
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Resolutions continued...

RTMUA REGULAR MEETING AGENDA

AUGUST 26, 2025

PAGE 2

RESOLUTION #2025 – 49	Amendment of Schedule of Sewer Use Charges and Fees
RESOLUTION #2025 - 50	Authorization for Increase in Salary for Lauren Willett
RESOLUTION #2025 - 51	Authorization for Increase in Salary for Regina Nicaretta
RESOLUTION #2025 - 52	Return of Legal & Engineering Escrow
RESOLUTION #2025 – 53	Authorization for Termination of Performance Bond Donald Baker Mason Contractors, Inc. (Block 16 Lots 14.02 & 14.05)
RESOLUTION #2025 – 54	Authorization for Termination of Performance Guarantee Larken Associates, LLC (Block 16 Lot 67.01)
RESOLUTION #2025 – 55	Correction of Allocation (Block 33 Lot 1.02)
RESOLUTION #2025 – 56	Employment of Mario Oliveira as Wastewater Treatment Operator
RESOLUTION #2025 – 57	Increasing the Bid Threshold to \$53,000.00

6. APPROVAL OF MINUTES (Regular & Executive Session)

Meeting Minutes of July 16, 2025 Meeting

7. TREASURER’S REPORT / PAYMENT OF BILLS

8. CITIZENS’ PRIVILEGE

9. ADJOURN INTO CLOSED SESSION by motion, if needed

10. ADJOURNMENT

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RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

WORK SESSION AGENDA

AUGUST 26, 2025

365 Old York Road, Flemington, New Jersey

(908) 782-7453 Office

(908) 782-7466 Fax

- 1. THE WORK SESSION of the Raritan Township Municipal Utilities Authority will be called to order upon adjournment of the Regular Meeting.**
- 2. CORRESPONDENCE:**
 - a) Email from Ryan Elkholy regarding Block 36 Lots 24, 25, 25.01, 27 & 28.01 and Block 36.03 Lots 13.01 & 15**
- 3. OLD BUSINESS:**
- 4. NEW BUSINESS:**
- 5. PROFESSIONAL REPORTS:**
 - a) Attorney**
 - b) Engineer**
- 6. RTMUA REPORTS:**
 - a) ADMINISTRATIVE REPORT**
 - b) OPERATIONS REPORT**
 - 1. Chief Operator's Report**
 - i) Overtime Recap**
 - ii) Septage / Greywater Recap**
 - iii) Monthly Flows**
 - 2. Laboratory Summary**
 - 3. Maintenance Summary**
 - b) COMMISSIONERS' COMMENTS**

RTMUA WORK SESSION AGENDA

AUGUST 26, 2025

PAGE 2

7. DISCUSSION:

- a) Resolution #2017 – 02
- b) Chemical Bid Results
- c) Janitorial Proposals
- d) Mowing Proposals
- e) Establishment of Administrative Salaries
- f) Draft of Budget

8. ADJOURN INTO CLOSED SESSION by motion, if needed.

9. ADJOURNMENT

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